

Corporate, Housing and Wellbeing Services Directorate

1. Revenue Summary

	Latest Budget £	Forecast £	Actuals £	Variance - Forecast to Latest Budget £
Customer & Corporate Services	1,744,753	1,767,308	1,117,982	22,555
Housing & Wellbeing	3,541,283	2,281,102	(324,632)	(1,260,181)
ICT & Shared Services	1,011,998	1,090,311	974,099	78,313
Sum:	6,298,034	5,138,721	1,767,450	(1,159,313)

At the end of Quarter 2 an underspend of £1.159m is forecast for the Corporate, Housing and Wellbeing Services Directorate.

2. Revenue Variances

Reported variances are itemised in the table below:

Description	Details of Variances	£
Customer Services Centre	Call handling costs for garden waste and recycling. Income allocation from Recycling Kerbside	(23,350)
ICT Services	Efficiency saving target for 2022/23 will not be met	61,568
Project Resource	Approved funding allocation for sustainable strategy - from budgets in Strategic Finance	37,698
Housing	Anticipated demand on housing following Covid19 has not reached levels as first projected.	(894,300)
Environmental Health Team	Income from costs awarded following successful prosecution of a fatal accident at work.	(475,000)
Commercial Contract Costs	Contract costs income budgets updated with current agreed charges	45,000
Climate Change	Approved funding from Strategic Finance and Sustainability reserve to fund projects and additional resources	119,400
Printing Section	Decrease in spend on print materials and in-house printing costs	(43,000)
WBC Properties	Net decrease on the cost of maintenance	(71,900)
Employee costs	Revised employee costs as part of the corporate restructure - No additional pressure on budgets due to alignment across other services	61,869
	Other Variances	22,702
	TOTAL	(1,159,313)

In addition to the reported variances the Directorate is managing the risk of additional pressure on the Housing budget with demand expected to increase during the year.

3. Significant Income Streams

Particular income generating items can fluctuate depending on the economic climate, popularity and affordability. Licencing income has been identified as a significant income stream for this directorate. It is currently forecast to be on target to achieve budgeted income levels for 2022/23.

Service Area	Income Stream	Latest Budget 2022/23 £000	Forecast 2022/23 £000	Forecast Variance £000	Comments
Corporate, Housing & Wellbeing	Licensing	(246)	(255)	(9)	Minor Change in Fees & Charges Income

4. Capital Investment Programme

Budget Responsibility	Services	Latest Budget 2022/23 £'000	Forecast Outturn 2022/23 £'000	Actual to date £'000	Latest Budget 2023/24 (Including rephasings & savings) £'000	Latest Budget 2024/25 (Including rephasings & savings) £'000	Latest Budget 2025/26 (Including rephasings & savings) £'000
Associate Director of ICT & Shared Services	ICT Shared Services	304	304	256	45	45	0
	ICT Client Services	1,110	1,110	1	198	485	0
	Town Hall Quarter	17,029	12,720	6,968	14,562	337	0
Associate Director of Housing & Wellbeing	Environmental Health	1,298	1,040	794	200	200	0
	Housing	245	87	0	50	50	0
Total Current Capital Programme		19,985	15,260	8,018	15,055	1,117	0

The scheme detail is provided at Annex A

5. Vacancy Monitoring

A major risk of non-delivery of service is where key staff leave the Council's employ and there is a delay or difficulty in recruiting suitable candidates to fill the vacant post. There are no service impacts to report as a result of current vacancies.

The following table sets out the vacancies on 30 November 2022:

Post	Date Vacant	FTE	Comments
Business Compliance Officer 01	01/11/2021	1	Held pending service review in December 2022
Covid Response Officer 01	20/04/2022	1	
Covid Response Officer 05	20/04/2022	1	
Environmental Health Officer 05	22/11/2021	1	
Environmental Health Officer 11	11/09/2021	1	Recruitment underway with amended role profile due to failure to recruit previously
Housing Caseworker 02	14/08/2021	1	Permanent recruitment underway post review of role
Housing Caseworker 03	22/06/2021	1	Permanent recruitment underway post review of role
Housing Caseworker 05	21/05/2021	1	Permanent recruitment underway post review of role
Housing Solutions Officer 01	13/08/2022	1	Permanent recruitment underway post review of role
Housing Solutions Officer 03	21/06/2022	1	Permanent recruitment underway post review of role
ICT Project Manager	01/01/2022	1	
Senior Surveyor 01	01/10/2022	1	
Total		12	

Corporate, Housing and Wellbeing Services Directorate Capital Scheme Detail

Capital Scheme	Latest Budget 2022/23	Forecast Outturn 2022/23	Forecast Variance	Actual 2022/23	Scheme Update
	£	£	£	£	
ICT Shared Services					
ShS-ICT Modernisation	0	0	0	32,004	
ShS-Migration To The Cloud	156,000	156,000	0	0	
ShS-Hardware Replacement Programme	147,729	147,729	0	223,626	
ICT Client Services					
ICT-Hardware Replacement Programme	603,287	603,287	0	500	
ICT-Business Application Upgrade	386,270	386,270	0	0	
ICT-Project Management Provision	120,000	120,000	0	0	
Town Hall Quarter (Concept)					
Town Hall & Colosseum Projects	4,308,800	0	(4,308,800)	0	Service request for rephasing into related THQ cost centres, namely £2.472m (2023/24) and £1.837m (2024/25).
Town Hall Quarter (Delivery)					
Town Hall Refurbishment	850,000	850,200	200	321,252	Forecast mitigated within existing cost centres.
Colosseum Refurbishment	4,700,000	4,700,000	0	451,217	
Annexe Refurbishment	1,750,000	1,750,000	0	1,616,119	
Thq Programme Delivery	400,000	399,800	(200)	221,172	Forecast mitigated within existing cost centres.
Reimagining Watford	20,000	20,000	0	1,273	
Decarbonisation Project Salix	5,000,000	5,000,000	0	4,320,383	
Innovation & Incubation Hub	0	0	0	0	
Town Hall / Colosseum Fabric Works	0	0	0	36,450	
Environmental Health					
Decent Homes Assistance	813,223	813,223	0	707,597	
Private Sector Housing Renewal	227,240	227,240	0	86,367	
Street Improvement Programme	257,694	0	(257,694)	0	No location identified for 2022/23 and budget not required.
Housing					
Private Sector Stock Condition	16,534	16,534	0	0	
Retained Housing Stock	153,687	50,000	(103,687)	0	Identified budget saving.
York House Boiler Replacement	75,000	0	(75,000)	0	Identified budget saving.
Housing First - Phase 2	0	20,000	20,000	0	Funding approved from Section 106 receipts.
Total	19,985,464	15,260,283	(4,725,181)	8,017,960	